

Section 10

Assignment of Administration Offices for Other Transactions and Technology Investment Agreements (TIAs)

DELEGATION OF ASSIGNMENT FOR OTHER TRANSACTIONS AND TIAs (BOTH COOPERATIVE AGREEMENT TIAs and OTHER TRANSACTION TIAs):

This section addresses assignment of Other Transactions and TIAs. Except for agreements assigned to the Office of Naval Research, OTs and TIAs are administered by DCMs Seattle, San Diego, Syracuse, and Atlanta. If an award is (1) to an educational institution (or to a consortium headed by an educational institution) subject to the cost principles in OMB Circular A-21, or (2) to a non-profit organization subject to the cost principles in OMB Circular A-122 whose principal business with DoD is R&D, administration should be assigned to a regional office of the Office of Naval Research as listed in Section 2-A. All other OT and TIA awards should be assigned to one of the four DCMA Agreements Administration Centers (AAC) as explained below. (NOTE: Grants and traditional cooperative agreements are assigned for administration in accordance with Section 2-A.)

The DCMA AACs require one copy of the award instrument, each modification, each invoice, payment history, Articles of Collaboration, Agreement Analysis or Negotiation Memorandum, and the recipient's proposal, as applicable. The Defense Finance and Accounting Service (DFAS) requires one copy of the award instrument, modifications, invoices, and payment history, as applicable.

The information needed to assign these instruments is provided on the next page (i.e., AAC addresses and POCs, payment office addresses). Assign administration based on the geographic location of the recipient as indicated below. For an award to a consortium, the administration office is the office cognizant of the location of the lead member of the consortium.

<u>CENTER</u>	<u>STATES</u>
DCM Seattle	WA, AK, OR, ID, MT, WY, ND, SD, NE, CA (Zip codes 936XX and higher), AR, IL, WI, MN, IA, MO
DCM San Diego	KS, AZ, NM, TX, OK, NV, UT, CO, HI, CA (Zip codes 935XX and lower), LA
DCM Syracuse	ME, NH, VT, MA, RI, CT, NY, NJ, PA, MD, DE, OH, IN, MI, District of Columbia
DCM Atlanta	KY, WV, TN, VA, NC, MS, AL, GA, SC, FL, PR

The DCMA Headquarters Point of Contact is Jean Carter, DCMA-OA, Internet address: jcarter@hq.dcm.mil, telephone (703) 767-8134, FAX (703) 767-8329.

**DCMA AGREEMENT ADMINISTRATION CENTERS
DFAS PAYMENT OFFICES
(Instrument Receipt Points)**

ADMINISTRATION OFFICE**ACO/AGO EMAIL ADDRESS, TELEPHONE, FAX****PAYMENT OFFICE****DCM Seattle**

ATTN: DCMdw-GWOCA
Corporate Campus East
3009 112 Ave. NE, Suite 200
Bellevue, WA 98004-8019
DODAAC: S4801A
CAS CODE: 514

ACO/AGO: Christina L. Kennedy
Email: ckennedy@dcmdw.dla.mil
COM #: (425) 889-7336
FAX #: (425) 889-7254

DFAS Columbus Center
DFAS-CO/West Entitlement
PO Box 182381
Columbus, OH 43218-2381
DODAAC: HQ0339
Payment Office Code: 7

DCM San Diego

ATTN: DCMdw-GSTA
7675 Dagget St., Suite 200
San Diego, CA 92111-2241
DODAAC: S0514A
CAS CODE: 506

ACO/AGO: Peter W. Woodworth
Email: pwoodworth@dcmdw.dla.mil
COM #: (858) 495-7424
FAX #: (858) 495-7626

DFAS Columbus Center
DFAS-CO/West Entitlement
PO Box 182381
Columbus, OH 43218-2381
DODAAC: HQ0339
Payment Office Code: 7

DCM Syracuse

ATTN: DCMDE-GSO
615 Erie Blvd., West
Syracuse, NY 13204-2408
DODAAC: S3306A
CAS CODE: 114

ACO/AGO: Philip C. Goettel
Email: pgoettel@dcmdc.dla.mil
COM #: (315) 423-8540
FAX #: (315) 423-8935

DFAS Columbus Center
DFAS-CO-JNB/Bunker Hill
PO Box 182077
Columbus, OH 43218-2077
DODAAC: SC1016
Payment Office Code: 1

DCM Atlanta

ATTN: DCMDE-GAOG
805 Walker St., Suite 1
Marietta, GA 30060-2789
DODAAC: S1103A
CAS CODE: 302

ACO/AGO: Stacy Scantlebury
Email: sscantlebury@dcmdc.dla.mil
COM #: (770) 590-2055
FAX #: (770) 590-6069

DFAS Columbus Center
DFAS-CO-South Entitlement
PO Box 182264
Columbus, OH 43218-2264
DODAAC: HQ0338
Payment Office Code: 4